

Open: February 17, 2010
Close: February 24, 2010

Member Services Staff – Job Posting

Part Time

Hourly Pay Range: \$7.40 - \$8.35

JOB SUMMARY: Under the direction of the Membership & Marketing Director the YMCA is looking for outgoing, responsible, caring people with excellent customer service and communication skills. Who will help the YMCA in fulfilling its mission of instilling the values of caring, honesty, respect and responsibility through programs and services that build a healthy spirit, mind, & body for all. Scheduling for this position is flexible; with hours available on weekdays, weekends and evenings.

MINIMUM QUALIFICATIONS: Must be at least 18 years of age. CPR Pro and Basic First Aid certifications are also required.

SKILLS, EXPERIENCE, AND PREREQUISITES:

Member Service Staff should possess excellent customer service including the ability to communicate and interact with YMCA members and guests along with knowledge of computer programs, such as Microsoft Outlook, Excel and Word.

TO APPLY: Submit completed application by February 24, 2010